
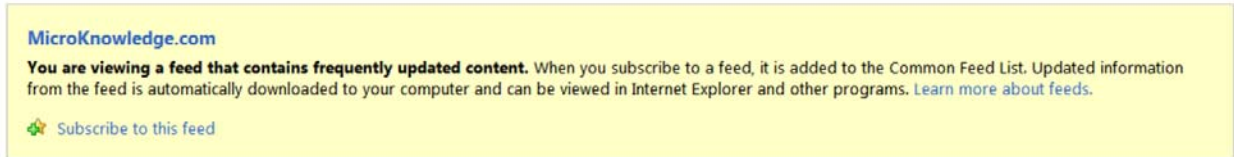


## Adding an RSS Feed using Internet Explorer and Outlook

1. Click **Subscribe to RSS**  **Subscribe to RSS** link on web site. *MicroKnowledge link is located at the bottom of the page in the lower right of web site.* Web site feed page displays.



2. Click **Subscribe to this feed** link. **Subscribe to this Feed** dialog box displays.
3. Type a new **Name** for feed, if desired. Keep **Feeds** for **Create in** unless there is a different location you would like to store the RSS Feed.
4. Click **Subscribe** button. The message, *You've successfully subscribed to this feed!* displays.



**MicroKnowledge.com**  
Thursday, November 11, 2010, 11:09:55 PM

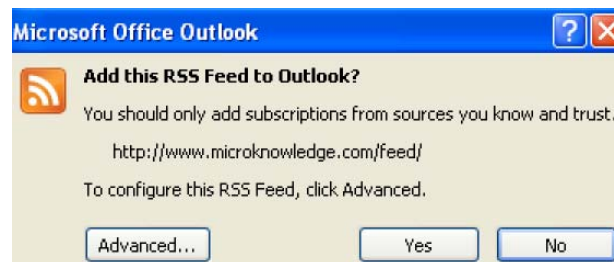
5. Go to the address bar of Internet Explorer. Select address. Press **Ctrl + C** to copy.



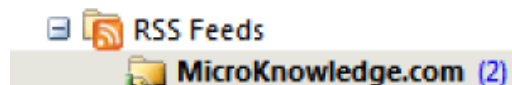
6. Open Outlook. Right click **RSS Feeds**  **RSS Feeds** from the Navigation Pane. **New RSS Feed** dialog box displays.



7. Click in the **Enter the location of the RSS feed you want to add to Outlook** box. Press **Ctrl + V** to paste the address. Address displays.
8. Click **Add** button. **Add this RSS feed to Outlook** dialog box displays.




9. Click **Yes**. RSS Feed is added to the **RSS Feeds** folder in Outlook.



10. Click the RSS Feed subfolder to view the web sites new postings.

**Note:**

- To view the RSS Feed in Internet Explorer, click the **Favorites Center**  button. A drop down menu displays. Click **Feeds**.

